

PHILOMATH FROLIC & RODEO, INC.
Queen Guidelines

1. **Applicants must be between the ages of 17 and 26 as of Contestant meeting each year.** Proof of age is required via copy of ID or Birth Certificate. A signed parental/legal permission slip must accompany the application if applicant is under the age of 18 at time of Try-out.
2. **Reign** is January 1st through December 31st.
3. **Applicants must own their own horse and transportation for Try-out and during reign.** A copy of vehicle and horse trailer registration must accompany application showing ownership by applicant or parents/legal guardian, if under the age of 21. Proof of vehicle insurance is also required. Exceptions to this guideline can be submitted and will go before a committee for approval.
4. **There must be at least three applicants in order for Try-out to be held.** If this number is not met, Try-out will be rescheduled at a time when there are two (not to exceed three months past the originally schedule Try-out date). In the event that the minimum number of applicants cannot be met, Miss PF&R Court Advisor(s) (or designee) and PF&R Executive Board reserves the right to contact past Miss PF&R Queens (in reverse chronological order) until a reigning Queen is found, or forego a Queen for the reign. NOTE: If there are only two applicants, and the minimum scoring criteria (750 points) is not met by either applicant, both applicants will participate in an interview panel comprised of the Try-out Judges and PF&R Executive Board. This interview will be held within 30 days of the Try-out date.
5. **Judging Guidelines:** Contestants will be judged on Personality, Appearance, Horsemanship, and Speech/Modeling beginning at check-in at Try-out. Refer to Judging Guidelines attachment for further information.
6. **It is the responsibility of the Queen to keep herself neat, clean and well groomed at all times.** Clothes must be clean, pressed and presentable and she must be in complete Queen attire at each event, meeting or appointment. Equipment must be clean, presentable and in working order at all times. Horse must wear hoof polish for parades.
7. **The Queen will be punctual at all schedule appearances.**
 - * The Queen and chaperone will arrive no less than 1 hour prior to any rodeo, riding or parade event.
 - * At all rodeo grand entry appearances, the Queen or chaperone will check in with the announcer at least 30 minutes prior to the grand entry and provide them a written Queen/Rodeo description.
 - * The Queen will be mounted, with horse warmed-up, 1 1/2 hours prior to scheduled time of performance.
 - * The Queen, or chaperone, will check in with parade entry staff at schedule time or at least 30 minutes prior to the start of parade judging to pick up a number. The Queen will not mount horse until fully dressed in court attire.
 - * Non-Rodeo events; Queen and chaperone will arrive 30 minutes prior to engagement (in appropriate attire) to check in with Miss PF&R Court Advisor(s) (or designee). Queen will introduce herself to coordinator/host of event 15 minutes prior to start.
 - * All schedule appointments will be kept and the Queen will be in attire that is appropriate for each appointment.
8. **Participation in a non-scheduled event must be approved** in advance by the Miss PF&R Court Advisor(s) (or designee).
9. **The Queen is required to:** (NOTE: This list is not all inclusive.)
 - * Attend monthly PF&R meetings - beginning in September of the tryout year.
 - * Distribute PF&R brochures and posters.
 - * Sell PF&R event/prize tickets as requested by Miss PF&R Court Advisor(s) (or designee).
 - * Attend the coronation event for her successor (September PF&R meeting).
10. **Absence from 2 (two) scheduled events/appointments** without prior approval from Miss PF&R Court Advisor(s) (or designee) may result in dismissal.
11. **Any monies generated by the Queen/Miss PF&R Court Advisor(s) (or designee)** shall be deposited into the treasury of the PF&R Inc.
12. **If a Queen cannot fulfill her reign,** or upon dismissal, the runner-up from Try-out will be asked to complete the reign. If there is no runner-up, the Miss PF&R Court Advisor(s) (or designee) and PF&R Executive Board reserves the rights to either appoint a Queen, contact past Miss PF&R Queens (in reverse chronological order) until a reigning Queen is found, or forego a Queen for the reign.
13. **Expenses.** All purchases are to be approved by Miss PF&R Court Advisor(s) (or designee) and reimbursements directly to the Queen will not be processed if approval is not given. **Mileage is paid for approved appearances either: a) beyond a 40 mile radius of the Philomath Rodeo Grounds - or -b) if the Queen does not reside in Philomath, from her home - whichever is less.** Mileage rate for 2017 will be \$0.40 per mile.

14. The following is property of the Philomath Frolic & Rodeo, Inc. and shall be returned clean and in good condition by December 31st of reigning year, unless otherwise noted, or immediately upon forfeiture of title:

* Crown	* PF&R Trailer Sign	* Chaps
* Flower Pack	* Serape	

15. The PF&R Queen will retain, upon completion of reign, the following items:

* Walking Outfit	* Hat, Pant(s), Boots	* Run-in Shirts (3)
* Belt Buckle	* Sash	* Horse Boots & Saddle Pad

16. Failure to comply with the stated Queen Rules of Conduct/Queen Guidelines may result in dismissal and loss of scholarship. Miss PF&R Advisor(s) (or designee) and PF&R Executive Board shall have final authority over non-compliance of stated rules and guidelines.

Date: _____ Signature: _____

ADVISOR SIGNATURE (verifying document is read) _____